Mission Team Online Workshop (P)

Instructions for Participants

Great! You will soon participate in a Mission Team Workshop. Please read the following instructions carefully to ensure you are well prepared. Complete the visual questionnaire (see point 1) as soon as possible.

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1. Before the workshop

Before attending this workshop, each team member – including you as both moderator and participant – must complete a **short visual questionnaire,** the Visual Implicit Profiler (VIP). This takes only **5 minutes**, during which you will select graphic symbols. **No personal data is required.**

Once completed, you can download your **personal strengths profile**, which will also be sent to you by email. Please review it carefully and **bring a copy to the workshop, ideally as a printout.**

Important! The questionnaire must be completed on a **PC or tablet** (not on a mobile phone), **alone and in a quiet environment**. Use the **VIP link** and **VIP access code** from your invitation email, as explained in the following animation.
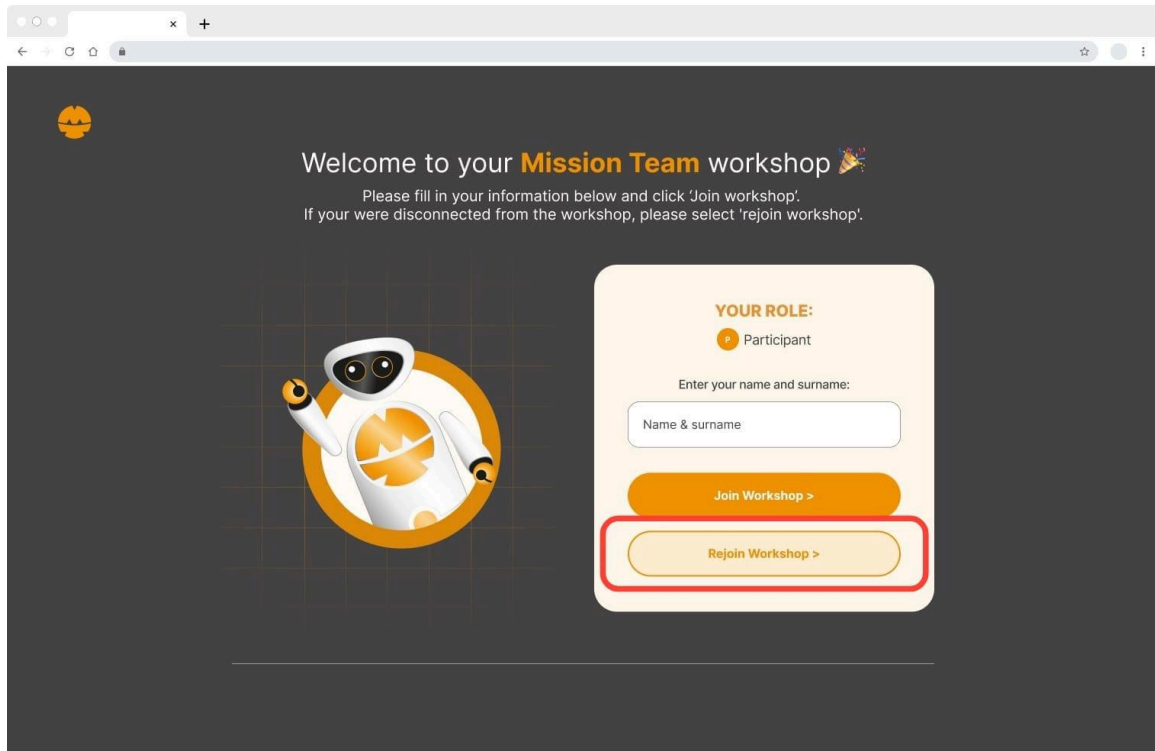
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2. Start the workshop

1. To join the workshop, click on the **participant link** in your invitation email.
2. Click **Join Workshop.**
3. In the following **Getting ready** room, the set-up of your **microphone and camera** will be tested.
4. You will then join the **Waiting Room**. From this point on, you will be guided through the workshop by the avatar Lynn and the moderator.
5. **Important!** Each team member needs a **smart device** and **internet access** to complete the tasks in the workshop. The videos will play separately on each of the participant's smart device. Please remember to mute your microphone before playing the videos and unmute it once the video has ended.

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3. If you lose your internet connection

1. First, try **refreshing** your page. If this does not work, please proceed to the next step below.
2. Click on the **participant link** in your invitation email.

3. Then, click the **Rejoin Workshop** button and follow the instructions. You will automatically be taken back to the point where you lost connection.